

Lutheran High School of San Antonio Acceptable Use of Technology Policy

Lutheran High School of San Antonio has been blessed with state of the art technological equipment for student and teacher use. Students are able to access the Internet from the computers at LHS. To gain access to the Internet, all students must obtain parental permission and must sign and return the attached **Acceptable Use of Technology Form**. This form will be kept on file as a legally binding agreement. When the form is completed and returned, the student will be given an authorization card that must be shown as proof of computer privileges. Students will not be allowed to use the computers without this card. Parents should keep this page for reference.

The internet is a valuable source of information and education. There are, however, sites on the internet that are not appropriate or helpful in the educational process. Students are expected to avoid such material, and anyone who accesses such material by accident is expected to exit the site immediately and notify the computer lab supervisor. Parents and guardians have the responsibility for setting and conveying standards for accessing information sources, and students have the obligation to abide by these standards.

The use of the internet at LHS is a privilege, not a right, and inappropriate use will result in cancellation of this privilege. LHS reserves the right to review and monitor any computer use and to make determination whether specific uses are inappropriate. Decisions of the LHS administration regarding unacceptable use are final.

The following policies are to be followed:

1. Accessing the accounts and files of others is prohibited. This rule protects all users of the network and of individual computers.
2. Attempting to corrupt the network, to impair the functionality of the network or an individual computer, or to bypass restrictions is prohibited.
3. Sharing passwords is unacceptable.
4. Improper use or distribution of information is prohibited.
5. Using the network for commercial purposes or in support of illegal activities is prohibited.
6. Students are limited to appropriate educational materials. LHS reserves the right to monitor and review any computer use or material.
7. Chat rooms, such as, but not limited to MySpace and Facebook, and electronic mail are not to be accessed at LHS except with express permission from the computer supervisor. If such privilege is granted, the activity will be closely monitored by the computer supervisor.
8. Computer settings may not be changed without permission from the Computer Laboratory Supervisor, especially the visibility of the Task Bar.
9. Students may not download programs or files from the Internet or storage devices without express permission from a teacher.
10. Students are responsible for making sure the computer they are using remains in good repair, this means respecting the lab equipment and reporting any defects as soon as they occur.

Questions regarding this policy should be directed to the computer supervisor at Lutheran High School of San Antonio.

Parent – Keep this Page

LUTHERAN HIGH SCHOOL OF SAN ANTONIO
ACCEPTABLE USE OF TECHNOLOGY

STUDENT USER AGREEMENT

I understand and will abide by the procedures and Acceptable Use of Technology policies for Lutheran High School of San Antonio. I understand that any violation of the policies is unethical and, should I commit any violation, my access privileges may be suspended or revoked and school disciplinary and/or appropriate legal action may be taken.

In consideration for the privilege of using the LHS computers and in consideration for having access to the information contained on them, I hereby release and agree to hold harmless LHS from any and all claims or damages of any nature arising from my access, use, or inability to access or use the computers or network system.

Printed Name of the Student

Student's Signature

Date

PARENT OR GUARDIAN CONSENT FOR INDEPENDENT USE

As the parent or guardian of the above student, I have read the Acceptable Use of Technology policies for Lutheran High School of San Antonio. I hereby grant permission for my son/daughter to independently access the Internet. I understand and agree that individuals and families may be held liable for violations. I understand that some materials on the computers or the Internet may be objectionable, but I accept responsibility for guidance of computer and Internet use, setting and conveying standards for my son/daughter to follow when selecting, sharing or exploring information and media. Furthermore, I accept full responsibility for supervision if and when my child's computer use is not in a school setting.

Printed Name of Parent/Guardian

Parent's/Guardian's Signature

Date

This Section for School Use

This Form Must Be Signed and Returned Before Student is Allowed to Use LHS Computers